

**MONTROSE CITY COUNCIL MEETING**  
**UN-APPROVED MINUTES –June 10th, 2025**

On **June 10th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:00pm. **Roll Call:** Council members: Hanisch, Vogel, and Scheff were present. Council Binder arrived at 6:03pm. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-078

Moved by council Vogel, seconded by council Scheff, for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-079

Moved by council Vogel, seconded by council Scheff, for approval of the May 13th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Citizen Jandl was present to discuss ways to help make the city look better by offering to form a committee to volunteer to help with vegetation nuisances and rodent nuisances. In-operable vehicles were discussed and Mayor Painter stated that when dealing with private property there is not much a city can do when vehicles are parked or abandoned within someone's private property.

FO mentioned that finance officer action in response to ordinance violations, is scattered throughout the ordinances as a common procedure as that is how city ordinances are set up. If non-city employees are performing code enforcement, then how are the city council members going to know if policy and procedures are being carried out correctly? Violations also require proper documentation that would need to be filed correctly in office. Council Vogel stated that as long as the volunteer committee works with the public and the public is receptive to the help offered, the city does not need to be involved with that process as it is a citizen-to-citizen interaction. If city action needs to be taken, then a formal complaint needs to be filed with the finance officer.

Citizen Vosburg was present to ask for putting a car port in a city alleyway near his property that is movable. 2ft ground anchors would be used to secure the structure and council Hanisch stated that the city right of way for location of the carport needs to be thought about for access to other properties to the west of Vosburg. Hanisch stated that if a complaint comes through that the structure is located in the right of way and needs to be moved, then Vosburg will have to relocate the car port within his own property lines. Vosburg also asked if he could add crushed concrete to the right of way alleyway.

Action 25-080

Moved by council Vogel, seconded by council Scheff, for approval to install a movable carport within the city right of way, pending a building permit be filled out, and to add crushed concrete to the alleyway. **Roll Call:** All favored no opposition. Motion carried.

Camp hosts LaDawn and Ken were present to discuss the need for firewood in the campground for purchase for the campers. Council Vogel stated that if the hosts want to supply the wood and handle the sales of the bundles on their own, he is ok with that. Citizen Vosburg volunteered to provide a supply of firewood to the hosts.

**OLD BUSINESS:**

City punch list reviewed by council members. Softball Scoreboard install plans discussed for June.

Maintenance Hanisch finished all pool work on the punch list, all softball needs on the punch list, all campground needs on the punch list, tree dump and sewer pond needs on the punch list.

FEMA funds are being used in accordance with losses in the 2024 flood. Mulch has been replaced, Agrilime for the baseball and softball fields have been purchased and will be spread. Picnic tables have been purchased for the campground to replace the ones taken away or ruined. Street repairs due to the flood are the next priority for Maintenance Hanisch.

2 Housing grants submitted to the state for demolition purposes with the city turning those spaces into green spaces after the project is complete. No approvals as of yet. It was recommended by the state that the City of Montrose have a contract drawn up that covers the 10% match from the citizen liability. FO has reached out to the city attorney on this.

**NEW BUSINESS:**

Sheriff Reports reviewed.

Action 25-081

Moved by council Binder, seconded by council Vogel, for approval to appoint Jasen Hanisch for a 1-year term for ward 2 as a city council member. **Roll Call:** All favored no opposition. Motion carried.

Action 25-082

Moved by council Scheff, seconded by council Vogel, for approval to appoint Alex Binder for a 1-year term for ward 1 as a city council member. **Roll Call:** All favored no opposition. Motion carried.

#### Action 25-083

Moved by council Hanisch, seconded by council Scheff, for approval to appoint Nick Vogel for a 1-year term for ward 1 as a city council member. **Roll Call:** All favored no opposition. Motion carried.

#### Action 25-084

Moved by council Binder, seconded by council Hanisch, for approval to appoint Justin Scheff for a 1-year term for ward 2 as a city council member. **Roll Call:** All favored no opposition. Motion carried.

City of Montrose will host a municipal election for Mayor on June 17<sup>th</sup>, 2025 from 7am-7pm in the community center. An election board was appointed in March for this task. Absentee voting can be done within the city office up until June 16<sup>th</sup>, 2025. Council canvassing will be done June 19<sup>th</sup> in a special meeting.

#### Action 25-085

Moved by council Vogel, seconded by council Binder, for approval to move hearing of those present up on the agenda. **Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: Zoning Cliff Hallem introduced Beau Bartscher as the next zoning member for the city carrying a 5-year term. Beau will bring construction knowledge with him and we appreciate his willingness to be a part of the future of Montrose's zoning and planning team. Beau will be sworn in to the position August 2025.

### **DEPARTMENT REPORTS**

Maintenance Hanisch discussed the need for a new commercial grade lawn mower as the grasshopper has electrical problems in the deck and will need more costly repairs to keep the old machine going. The council discussed state contracts, discussed pricing with Kubota and John Deere commercial grade mowers. Attachments were discussed; budget was discussed for this purchase. Cub Cadet 54" Residential mower was discussed for possible surplus item with sealed bids procedure. This will be decided once a new mower is purchased and ready for the mowers to use.

Maintenance Hanisch discussed chip seal costs at \$36.28 per block and street repairs needed with FEMA funds. Josh will prioritize the locations for FEMA first, then the residual funding will be applied as needed for street preventative maintenance and other repairs needed.

Maintenance Hanisch discussed manhole breakdowns throughout the city. New chimney liners are coming apart and plugging sewer lines. This is a concern for our entire sewer infrastructure. Our pumps in our lift station can burn up and fail if these chimney liners make it that far down the lines and into our lift station area. Sewer backups could happen with pieces and parts making their way down the sewer lines. These chimney pieces are large in size and need to be pulled out as they do not breakdown or dissolve. FO will start conversations to get DGR engineering and Halme Contracting involved with sewer project mitigation plans.

#### Action 25-086

Moved by council Vogel, seconded by council Scheff, for approval of the purchase of a new commercial grade mower to stay under the cost of \$26,500 with the 2024 insurance money and the campground expense account. **Roll Call:** All favored no opposition. Motion carried.

Finance Officer discussed vegetation nuisances and special assessments applied at the county level for a property owner on 2<sup>nd</sup> ave. in 2024 and asked if this shall be continued into 2025 for noxious weeds and mowing regarding the same property.

#### Action 25-087

Moved by council Hanisch, seconded by council Binder, for approval to move forward with Vegetation Nuisance protocol on Gordon's property on 2<sup>nd</sup> Ave. **Roll Call:** All favored no opposition. Motion carried.

#### Action 25-088

Moved by council Scheff, seconded by council Vogel, for approval to move forward with Vegetation Nuisance protocol on Brookes property 113 W Elder Street. **Roll Call:** All favored no opposition. Motion carried.

Community organizations that ask to use the city's tax exempt information need to apply for grants or order equipment in the name of the City of Montrose and then the city would need to direct the money or equipment to those organizations. If the city receives grant money or equipment, the money shall be directed to those organizations.

#### Action 25-089

Moved by council Hanisch, seconded by council Vogel, for approval of the Summer Youth organization to use the City of Montrose Tax Exempt certification to apply for a MAF grant. **Roll Call:** All favored no opposition. Motion carried.

SDPAA annual property/liability insurance policy reviewed for renewal. Loss control survey reviewed. Montrose Media policy reviewed, Safety Manual reviewed.

#### Action 25-090

Moved by council Vogel, seconded by council Scheff for approval of the stated value and the replacement costs recommended by the SDPAA insurance policy renewal agreement for 2025/2026. **Roll Call:** All favored no opposition. Motion carried.

#### Action 25-091

Moved by council Hanisch, seconded by council Binder, for approval of the Montrose Media Policy. **Roll Call:** All favored no opposition. Motion carried.

#### Action 25-092

Moved by council Scheff, seconded by council Binder, for approval of the Montrose Safety Policy. **Roll Call:** All favored no opposition. Motion carried.

AED offered to the city for the pool and city office by the fire department. Finance officer discussed the outdate checks and maintenance required to keep this device and the cost to keep this device. At this time the city council respectfully declines the offer and would prefer the public to use the 911 service for emergencies and the fire department to house the AEDs.

Loan/debt reviewed by the council prior to budget season talks.

Building permit violation for property 1210 S Lynn Ave. No shed permit, no pergola permit. The Council would like the FO to reach out and ask the homeowners to come make it right and fill out a permit for these things.

Building permit violation for property 304 W Clark Street – homeowners came into the office and applied for a permit that was approved by zoning.

End of month campground revenue/pool revenue reviewed by council.

End of month bank account balances reviewed by council.

2026 Budget given to council to start the budget season discussions. Approval of the budget is not until September.

#### **JUNE VOUCHERS:**

##### **PAID Between Meetings**

29550e	FEDERAL TAX PAYMENT	5/23/25	\$675.26	Payroll Taxes
29551e	FEDERAL TAX PAYMENT	6/6/25	\$938.80	Payroll Taxes
30664	ARMAGNO, IRMA	5/23/25	\$57.46	UB Deposit Refund
00028e	CLOVER CONNECT	6/4/25	\$190.29	ACH Card Fees for Campground
30661	ORLAND ELECTRIC	5/12/25	\$306.00	Fixed water leak BB field
29552e	SD DOR	6/6/25	\$234.35	Monthly Garbage Tax Reporting
30670	THE SECURITY STATE BANK	6/3/25	\$1,411.10	Certified mailings; OFC Supplies; Pool Pop/Icecream; Pool supplies; election wire cutter; camp sign; Pool dispensers; Emergency light Comm. Center; Mulch for Playgrounds
30665	WICKS, DARREL (KIM KRAMER)	6/2/25	\$8.91	UB Deposit Refund

##### **PAID at Council Meeting**

30671	A&B BUSINESS	6/10/25	\$238.98	Monthly IT Service; Printer Contract
30672	ACE HARDWARE	6/10/25	\$53.97	Surge protector; clamps for hanging
30673	ADDY DISPOSAL	6/10/25	\$3,319.00	Monthly Garbage Fee
30674	ANTHEM SPORTS	6/10/25	\$4,709.16	Pickleball Posts/Nets (2)
30675	BADGER METER	6/10/25	\$60.89	Monthly cellular/network fees
30676	BRYAN ROCK PRODUCTS, INC.	6/10/25	\$3,947.72	Ball Field Agrilime
30677	CINDY CHRISTENSEN	6/10/25	\$240.00	Election Board Fee/Election School
30678	CITY OF MONTROSE	6/10/25	\$547.06	Monthly UB Bill
30702	CITY OF SIOUX FALLS	6/10/25	\$26.37	BacT Water Sample
30679	DANR	6/10/25	\$180.00	Drinking Water Membership
30701	EIE ELECTRIC, LLC	6/10/25	\$193.88	Underground Locate SB field
30699	FAST SIGNS	6/10/25	\$3,950.00	Street Banners; Camp Posts
30680	GOLDEN WEST	6/10/25	\$354.48	Monthly Office Phone Bill
30700	HAWKINS, INC	6/10/25	\$1,448.80	Pool Chems
30681	JOANN THOMPSON	6/10/25	\$240.00	Election Board Fee/Election School
30682	JOSH HANISCH	6/10/25	\$37.00	Mulch Pickup Fuel

30683	JUDY CHRISTENSEN	6/10/25	\$240.00	Election Board Fee/Election School
30684	KINGBROOK RURAL WATER	6/10/25	\$5,426.30	Monthly Water Purchase-Usage
30697	HANISCH PROPERTIES & REPAIR	6/10/25	\$200.00	Mini Excavator Rental for Volleyball cleanup
30685	MC&R POOLS	6/10/25	\$208.47	Pool Parts for repairs
30686	MCCOOK CO. AUDITOR	6/10/25	\$1,733.50	Monthly Sheriff Fee
30687	MCCOOK CO. EMS, INC.	6/10/25	\$762.06	Monthly Ambulance Fee
30688	MENARDS	6/10/25	\$92.41	Pool chem room; parks/rec scents
30689	MIDAMERICAN ENERGY	6/10/25	\$78.74	Prior month Usage
30690	MONTROSE GAS PLUS	6/10/25	\$292.43	Fuel for equip
30691	NEW CENTURY PRESS	6/10/25	\$208.94	Conditional Use; Elections; ORD 2025-005; Mtg. Minutes
30692	PUTHOFF REPAIR	6/10/25	\$142.50	Lawnmower wheel (grasshopper)
30693	SDPAA	6/10/25	\$14,363.91	Annual Property/Liability Insurance Premium
30668	SDRS	6/10/25	\$863.48	Monthly Reporting
30694	SF HUMANE SOCIETY	6/10/25	\$87.00	Animal Impoundment
30695	STURDEVANTS AUTO PARTS	6/10/25	\$20.89	Oil Filter
30698	SOUTHEASTERN ELECTRIC COOP	6/10/25	\$3,350.03	Monthly Electric Bill
30696	THE PARK CATALOG	6/10/25	\$11,334.43	Picnic Tables (10)
	TOTAL PAID:		\$62,774.57	

**Pay-roll**

	Finance Officer		\$4,240.00	2 pay periods - May
	Park Attendant		\$193.62	2 payperiods - May
	Seasonal Mowers		\$456.40	
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$3,000.54	2 pay periods - May
	TOTAL SALARIES:		\$7,990.56	
	<b>GRAND TOTAL:</b>		<b>\$70,765.13</b>	

Action 25-093

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

**Roll Call:** All favored no opposition. Motion carried.

Action 25-094

Moved by council Binder, seconded by council Vogel to enter into Executive Session at 7:52pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-095

Moved by council Binder, seconded by council Scheff to Exit Executive Session at 8:15pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-096

Moved by council Binder, seconded by council Vogel to **Adjourn** at 8:16pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: \_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

\_\_\_\_\_  
City Mayor or Council President

Published once at the approximate cost of: \_\_\_\_\_

Publish Date: \_\_\_\_\_